

submissions Manager

Submissions Manager builds upon the structure implemented by Document Manager to maintain and enforce project information flow within RIVAS.

UPLOAD INTERFACE

External users with credentials upload documents as a submission for review, revision and approval by project staff.

NOTIFICATIONS

Email notifications to project staff and submitters at each step of the process, with relevant links and instructions.

REVIEW AND REVISION

Appropriate project staff may download and upload documents for review; comments, tracked changes included.

APPROVAL PROCESS

Multiple levels of review, with comments retained, are included in the workflow. A final approval updates the document repository automatically.

METADATA

Upload interface defines and requires metadata tags to enforce consistency for smooth search and access.

THIRD PARTY DOCUMENT SUBMISSION AND APPROVAL

As your project advances, the external contractor workforce increases dramatically. How do you ensure the same diligence and efficiency of information management externally?

Submissions Manager provides a workflow and interface for external document upload including review, revision, approvals and notifications throughout the process to ensure consistency.

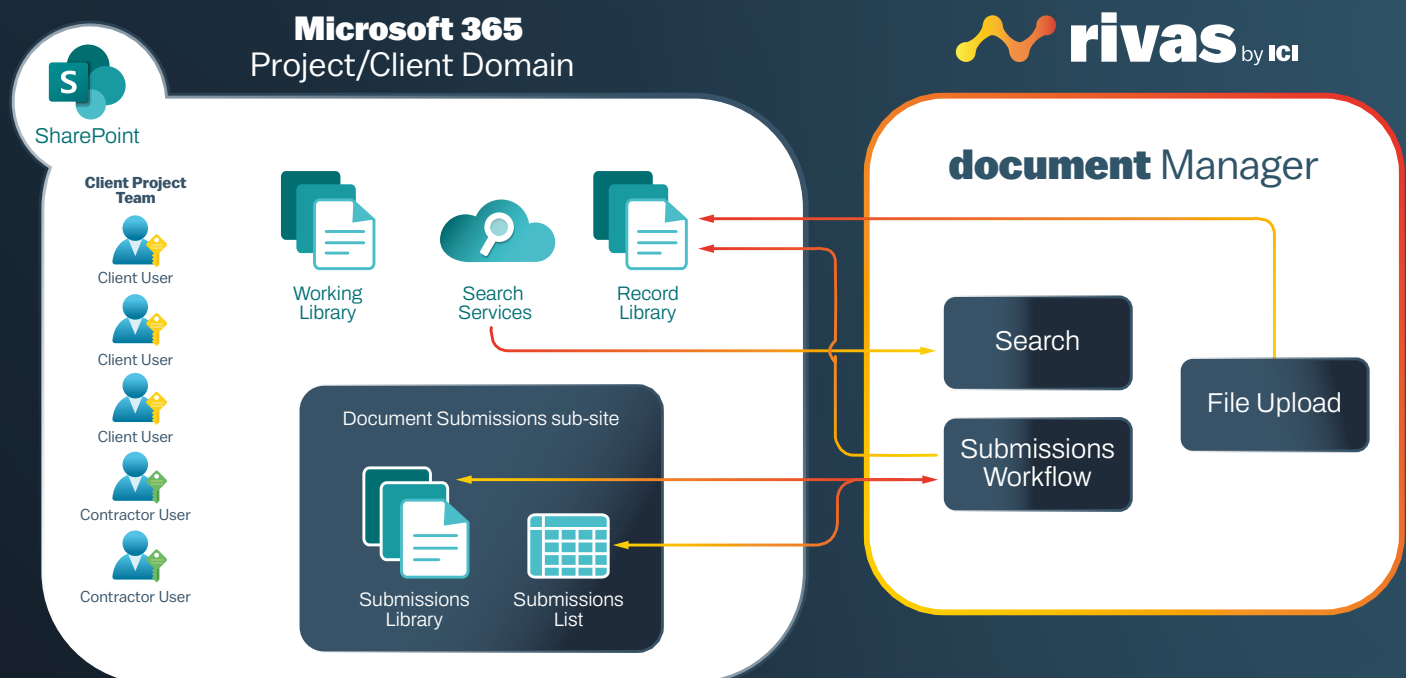
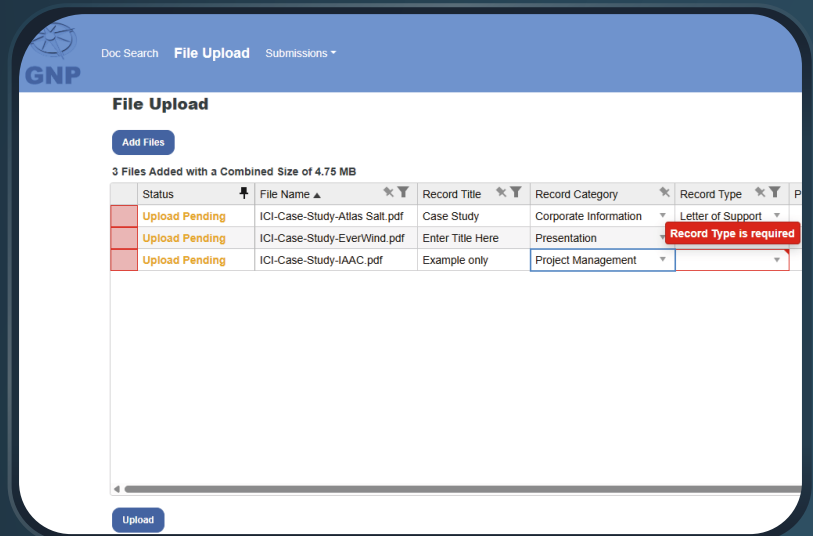


Better project information flow;
so you achieve decisions **faster.**

PROJECT ADVANCES – DOCUMENTS GO EXPONENTIAL

The RIVAS system for project information management is designed to be scalable. As a project progresses from planning through to permitting, engineering, construction and operations, the number of documents and associated information increases exponentially.

RIVAS is purpose-built to expand and accommodate vast datasets and documents via SQL databases and then further scale to an ever-expanding external workforce via Submissions Manager. Leveraging of SharePoint Online, the worlds most used document repository, and the Microsoft 365 environment are vital to stable and secure scalability you can count on.



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