

document Manager

Organization of data and documents is central to information flow. Document Manager makes uploading, managing and accessing documents simple and efficient – so it's fast.

INFORMATION FLOW STARTS HERE

Deploys common (25) document content types within the SharePoint document library(s) used for record management. They can be modified to customize their properties to meet specific customer project needs.

OUT-OF-THE-BOX CONTENT TYPES INCLUDE:

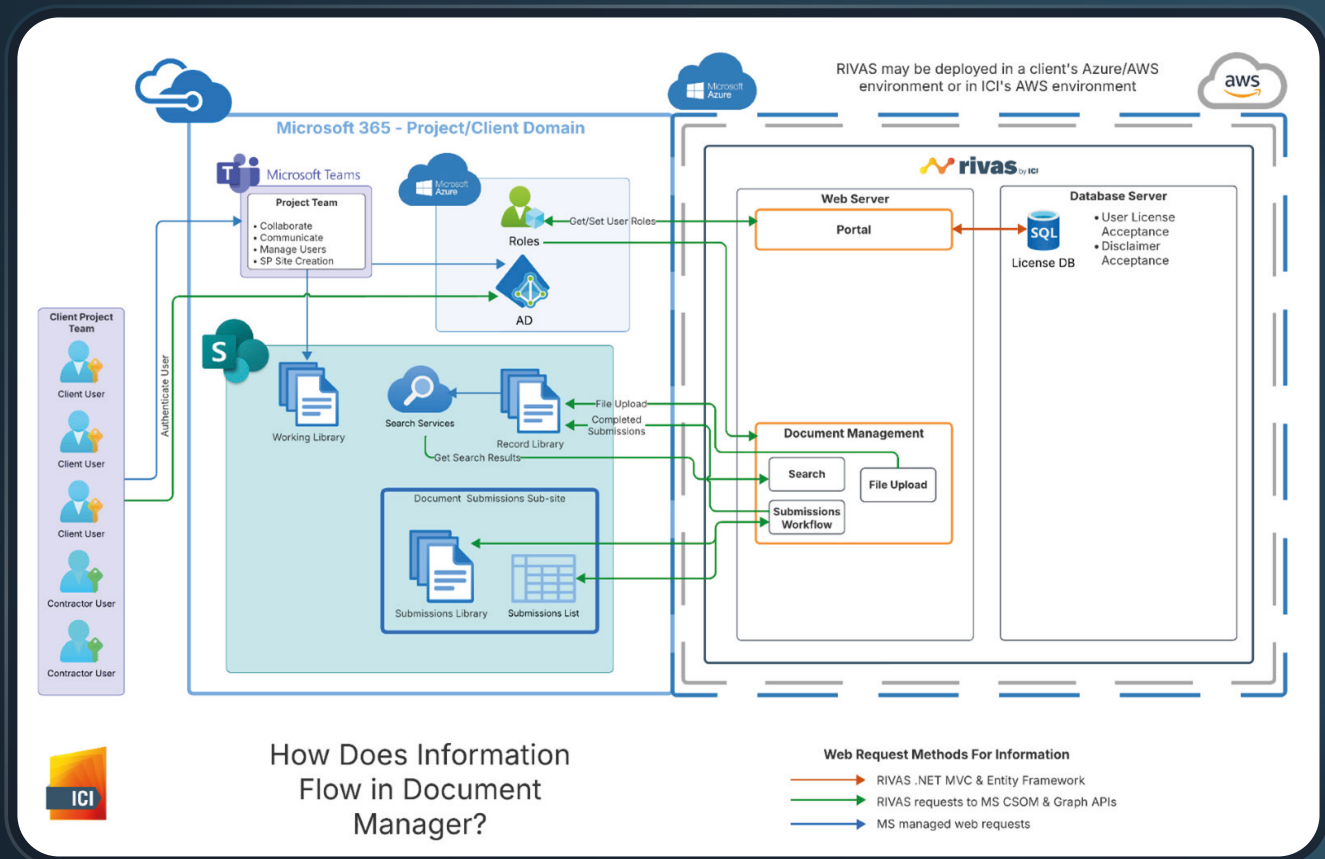
- Administration
- Application
- Asset Management, Maintenance
- Change Management
- Civil Engineering Drawing
- Commissioning
- Construction
- Contract
- Corporate Information
- Electrical Engineering Drawing
- Engineering Drawing
- Environmental
- Finance: budget, forecast, expenses
- Health, Safety and Security
- Human Resources
- Lands
- Mechanical Engineering Drawing
- Permits
- Presentation
- Project Management
- Quality Management (QA/QC)
- Study
- Supply Chain
- Vendor Information
- Vendor Information Drawings



Better project information flow;
so you achieve decisions **faster.**

THE MOST USED SYSTEM IN THE WORLD

The RIVAS solution leverages MS 365 for system security, stability and scalability including SharePoint Online. It is the most used document management system, so it provides extensive capabilities for integrating with other applications and systems. Document Manager has a configurable custom interface making SharePoint easy to use for the general user while maintaining direct access and management by IT for full capability access.



THE RIVAS SOLUTION

Our goal is to provide the right information, to the right person, at the right time. Document Manager is a core module, along with ReportVIZ for visualization, which is central to facilitating access to data, information and documents quickly, easily and efficiently. All RIVAS optional modules leverage these core modules to deliver on this goal.



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